

China Elementary School Parental Involvement Policies and Procedures

Parent involvement is a critical element that influences the academic achievement of our students. China Elementary School (CE) believes that a child's education is a result of the combined efforts of the parent, the student, and the school. When parents actively participate in their child's education, kids are more successful in school.

Parent Involvement - Mission Statement

The mission of China Elementary School is to establish a collaborative partnership between students, parents, teachers, staff, and administrators dedicated to the academic achievement and success of every student.

Parent involvement in your child's education may involve:

- Reading to your child.
- Checking homework every night.
- Discussing your child's progress with teachers.
- Voting in school board elections.
- Helping your school to set challenging academic standards.
- Limiting TV viewing on school nights.
- Becoming an advocate for better education.

Or, it can be as simple as asking your child, "How was school today?" But ask every day. That will send a message that their schoolwork is important to you and you expect them to learn.

Why is Parent Involvement Important?

In study after study, researchers discover how important it is for parents to be actively involved in their child's education.

- When parents are involved in their child's education at home, they are more successful in school.
- The family makes critical contributions to student achievement from preschool through high school. A home environment that encourages learning is more important to student achievement than income, education level or cultural background.
- Reading achievement is more dependent on learning activities in the home than is math or science. Reading aloud to children is the most important activity that parents can do to increase their child's chance of reading success. Talking to children about books and stories read to them also supports reading achievement.
- When children and parents talk regularly about school, children perform better academically.
- Three types of parent involvement at home are consistently associated with higher student achievement; actively organizing and monitoring a child's time, helping with homework, and discussing school matters.
- The earlier that parent involvement begins in a child's educational process, the more powerful the effects.
- Positive results of parent involvement include improved student achievement, reduced absenteeism, improved behavior, and restored confidence among parents in their child's schooling.

China Elementary School Parents' Right to Know

As a full partner in a child's education, parents have rights that are governed by Texas Code, and China Elementary School.

At the beginning of each school year, China Elementary School must notify the parents of each student attending their Title I, Part A, campus that they will provide parents upon request (and in a timely manner), information regarding the professional qualifications of the student's classroom teacher, including, at a minimum, the following:

- Whether the teacher has met state qualification and licensing criteria for the grade level and subject area in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or other provisional status through which state qualifications or licensing criteria have been waived.
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

Parent Notification

A campus that receives Title I, Part A, funds must provide to each individual parent:

- Information on the level of achievement of the parent's child in each of the state academic assessments as required under Title I, Part A; and
- Timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by a teacher who is not highly qualified.

China Elementary School parents, in their relationship with schools, have the right to:

- A school environment for their child that is safe and supportive of learning.
- Be treated with respect by all members of the school staff and as full partners in their child's education.
- Work in a mutually supportive and respectful partnership with schools.
- Have the opportunities for all families to participate in the instructional process.

China Elementary School parents, in order to support high academic achievement for their children have the right to:

- Examine the curriculum materials of the class in which their child is enrolled.
- Expect qualified teachers who are good role models.
- Expect textbooks, materials, and supplies that reinforce good learning.
- Expect an instructional program that recognizes individual learning styles and special needs
- Have access to school performance data.

China Elementary School parents, in order to be knowledgeable about their child's educational experience, has the right to:

- Receive information concerning the academic performance standards, proficiencies or skills their child is expected to accomplish.
- Be informed in advance about school rules, school calendars, activities, attendance policies, dress codes, and procedures for visiting the school.
- Receive prompt responses to inquiries.
- Be notified in a timely basis if their child is absent from school.
- Be notified promptly about disciplinary action against their child.
- Confer with their child's teacher.

China Elementary School Parent Involvement Policy Part I

It is the goal of China Elementary School to have our Title I, Part A, campus and parents working together as partners to increase student achievement and development. Our district agrees to implement the following statutory requirement:

- CE will put into operation programs, activities and procedures for the involvement of parents in our Title I, Part A, programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). These programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, CE will work to ensure that the required school-level parent involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- CE will incorporate the campus-wide parent involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A, parent involvement requirements, to the extent practicable, CE will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- CE will involve the parents of children served in Title I, Part A, schools in decisions about how funds will be allotted.
- CE will be governed by the following statutory definition of parent involvement, and expects that their Title I, Part A, school will carry out programs, activities and procedures in accordance with this definition:

Parent involvement means the participation of parents in regular, two-way, and meaningful communication involving student's academic learning and other school activities, including ensuring—

- (A) that parents play an integral role in assisting their child's learning;*
- (B) that parents are encouraged to be actively involved in their child's education at school;*
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

**China Elementary School
Campus-Wide Parent Involvement Policy Components
Part II**

1. China Elementary School will take the following actions to involve parents in the joint development of its campus-wide parent involvement plan under section 1112 of the ESEA:
 - Recruit parents for the Parent Advisory Committee. This will take place during the September Open House.
 - Conduct a needs assessment survey of parents and staff to determine needs and concerns.
 - Staff will review and refine the campus parent policy annually or as needed.
 - Hold regular meeting on the campuses throughout the year to discuss campus concerns/ needs and refine parent involvement policies.

2. China Elementary School will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 - Annually, hold schools accountable to have a Parent Involvement Committee to review school's processes and campus improvement plan.
 - Ask schools to conduct parent-training sessions.
 - Annual report for Title I, Part A, schools will be presented to the school board during the AEIS report public meeting.

3. China Elementary School will provide the following necessary coordination, technical assistance, and other support to assist in planning and implementing effective parent involvement activities to improve student academic achievement and school performance:
 - By providing training to school principals and staff regarding parent involvement research-based strategies.
 - The following information will be available to parents: CE Campus Involvement Plan, School-Parent Compact, School Choice Information, Title I, Part A, Parent Involvement Newsletter will be posted on the campus webpage, and web-site links to parent information.

4. China Elementary School will coordinate and integrate parent involvement strategies in Title I, Part A, with parent involvement strategies under the following other programs:
 - Early Childhood and Pre-Kindergarten Programs

5. China Elementary School will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent involvement policy in improving the quality of our Title I, Part A, school. The evaluation will include identifying barriers to greater participation by parents in parent involvement activities. CE will use the finding of the evaluation about its parent involvement policy and activities to design strategies for more effective parent involvement, and to revise, if necessary (and with the involvement of parents) its parent involvement policies.
 - Title I, Part A, program evaluations will annually be completed by parents. This survey will evaluate the Title I, Part A, program, parent/student/school compact and the parent involvement policy.

- Title I, Part A, program evaluations will be sent to ESL parents.
 - The campus Principal will meet with the Parent Advisory Council to address district needs.
 - Returned surveys will be compiled for analysis by the campus Principal. This information will be presented to the Parent Advisory Council.
6. China Elementary School will strive to have a strong parent involvement committee, a supportive partnership among our school, parents, and the community to improve our student's academic achievement.

A. CE will provide assistance to parents of children served in the Title I, Part A, program in understanding topics such as:

- The State's academic content standards.
- The State's student academic achievement standards.
- The State and local academic assessments including alternate assessments.
- The requirements of Title I Part A, campuses.
- How to monitor their child's progress.
- How to work with educators.

China Elementary School will provide support for parents to understand these topics through parent fliers, school improvement meeting with parents, family nights, parent workshops, and the district/campus webpage.

B. China Elementary School will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parent involvement, by:

- Inviting parents to staff development activities and parent workshops.

C. China Elementary School will, with the assistance of the district and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- Holding workshops and campus meetings will be under the direction of the Title I, Part A, campus Principal.

D. China Elementary School will, to the extent feasible and appropriate, coordinate and integrate parent involvement programs with the Early Childhood and Pre-Kindergarten programs to encourage and support parents in more fully participating in the education of their children. Programs will be coordinated under the direction of the campus Principal.

E. China Elementary School will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities, are sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand. Title I, Part A, parent involvement newsletter will be posted on the campus webpage in Spanish and English.

China Elementary School Parent Involvement Policy Components Part III

NOTE: The campus-wide Parent Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the campus, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- Involve parents in the development of parent/school compact.
- If possible, provide literacy training for ESL parents using Title I, Part A, and local funds.
- If possible, pay reasonable and necessary expenses (district) associated with parent involvement activities, including transportation and childcare costs, to enable parent to participate in educational programs.
- In order to maximize parent involvement and participation in their children's education, arrange school meetings at a variety of times.
- Use the campus meetings to provide assistance on matters related to parent involvement in Title I, Part A, programs.

**China Elementary School
Parent Involvement Policy Components
Part IV - ADOPTION**

The China Elementary School Parent Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in a Title I, Part A, program. The Title I, Part A, policy was adopted by the Hardin-Jefferson Independent School District and will be implemented during the 2013-2104 school year. China Elementary School will distribute or post this information on the campus webpage by August 26, 2013.

Hardin-Jefferson I.S.D. School Board

China Elementary School School-Parent Compact

The parents of the students participating in activities, services, and programs funded by Title I, Part A, of the Elementary and Secondary Education Act (ESEA), agree that this compact outlines how the parents, school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards. This school-parent compact is in effect during the school year 2013-2014.

SCHOOLS RESPONSIBILITY

China Elementary School will:

Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's academic achievement standards as follows:

- Hold parent-teacher conferences (at least annually) during which this compact will be discussed as it relates to the individual's child's achievements.
- Provide parents with frequent reports on their children's progress.
- Provide parents reasonable access to staff.
- Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:

PARENTS RESPONSIBILITY

We, as parents, will support our children's learning in the following ways:

- Monitoring attendance.
- Making sure that homework is completed.
- Participating, as appropriate, in decisions relating to my children's education.
- Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.
- Instill in my children a respect for teachers and authority.
- Emphasize the value of education.

STUDENTS RESPONSIBILITIES

We, as students, will share the responsibility to:

- Improve our academic achievement by completing my homework every day and ask for help when I need to.
- Read at least thirty minutes every day outside of school time.
- Give to my parent or the adult who is responsible for my welfare all notices and information received by me from my school or teacher every day.

School

Student's Signature (Name)

Parent's Name

Date

Please return this document to your child's teacher. Note: Signatures are not required